

JANUARY 2018
El Colegio Board Minutes

01/16/2018

Board Members Present: Tamara Ramirez-Torres, Bianet Castellanos, Jennifer Godinez, Ann Zukoski, Jacqueli Yaurincela, Rene Antrop-Gonzalez, Josey Landrieu, Kent Fordyce

Members Calling In:

Not present: Kristy Snyder

Quorum present: Yes

Others Present: *Jim Eichten from MMKR and Matt Wylie, CLA, Graciela Hammeken EC Staff*

Proceedings:

Meeting called to order at 5:22 PM by President Rene Antrop-Gonzalez

Topic	Discussion	Votes
Opening Items: Minutes	<ul style="list-style-type: none"> • November Minutes: Change date on to reflect date of Nov. 21st • Remove Bullet #5 in ED Review • 	<p>Motion to approve November Minutes pending changes Motion: Josey L. Second: Tamara R.</p>
Financial Report	<ul style="list-style-type: none"> • Jim Eichten presented the Audit report • Audit was submitted on time 12/31/17 • One finding from MN State Law • Pay bills w/in 35 days • EC will look into having a Policy on how to process payables. • ECCS Building Company has added a Debt to the ECCS Fund. • Finance committee met to go over Fund Balance letter for Pillsbury • 4 Scenarios were presented for discussion to the board. • Finance committee recommended scenario #1 and 4 or a combination. • Recommendations were discussed on how to increase fund balance by fundraising. • Board will see how Pillsbury United can help El Colegio with Fundraising. 	<p>Motion to accept Audit Report Motion : Tamara R. Second : Bianet C.</p>

El Colegio Committees	<ul style="list-style-type: none"> • Board Committees were discussed • Executive Team will outline goals and objectives for fundraising. • Committee members were clarified as follows: • Finance Committee Chair- Jennifer Godinez • Academic Committee Chair- Kristy Snyder • Fundraising Committee – Chair- Bianet Castellanos • Divide into Major Corp. and Community Events • Board Governance Committee- Chair- Ann Zukoski and Rene Antrop G • Policy and Evaluation Committee – Chair- Ann Z. • Recruitment for Community Events- Jaqueline Y. 	
El Colegio Policies	<ul style="list-style-type: none"> • N/A 	
Board Development and Governance	<ul style="list-style-type: none"> • Another 3 members should be added to the board of directors to also help with the different committees • Board of Directors organizational chart needs to be updated • Norma suggests getting of site consulting for Fundraising 	
Executive Director	<ul style="list-style-type: none"> • El Colegio needs to have additional student data and strategic planning for fundraising. • EC needs to invest in data programs and staff training 	
ECCS Building Board	<ul style="list-style-type: none"> • N/A 	
Closing	<ul style="list-style-type: none"> • 	

Final Notes:

Meeting adjourned at 7:01PM by Josey Landrieu, Board Secretary and Tamara Ramirez, EC Teacher.