**November**

**El Colegio Board Minutes**

**11/15/2016**

**Board Members Present:** Ann Zukowski, Tamara Ramirez, Rene Antrop-Gonzalez, Jennifer Godinez, Kristy Snyder, Josey Landreau

**Members calling in**: Michael Duenes

**Also Present:** Landon Nelson, Dean of Students, Peter Glaser, Teacher, Matt Wylie, Controller (CLA), Norma Garces, Executive Director, Brenda Ascencio, Office Manager

**Called to order**: 5:07 pm

**Adjourned:** 7:05pm

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| **Topic** | **Discussion** | **Votes** |
| **Agenda** | Rene moves to amend the agenda to include Ms. Tamara after the finance update |  |
| **Opening Items**  **Minutes** | October 2016 Minutes | Motion to approve minutes: Kristine  Motion seconded: Tamara  Motion carries |
| **Academic Committee Update** | -Did not meet due to ED being ill |  |
| **Finance Committee Update** | Finance Audit was successful  -Net income $24k will actually be $22k, ending fund balance $6,700 will actually be $4,300 | Motion to approve financials: Ann  Motion seconded: Tamara  Motion carries |
| **Building Committee**  **Refinance update**  **Lease approval** | Copy of lease was emailed to all board members prior to board meeting  Before 240k per year (20k/month) now: 186k for year  Savings of 54k per year  Lease is approved for one year (July 1st, 2016 - June 30, 2017)  Mr. Landon would like to know what the process is for setting up a budget for buildings repair  Michael states the finance committee needs to discuss this and create a detailed policy  Finance committee needs to designate budget levels for authority for maintenance needs | Motion to approve lease: Michael  Motion seconded: Tamara  Motion carries |
| **Tamara Ramirez** | -Tamara would like to thank Rene for helping in the kitchen during the Day of the Dead event  -Tamara would like to suggest board members wear name tags during public events so the public can recognize who they are.  -Tamara would like board members to come in during different events so students and families become familiar with all members  -Note: Ms. Norma suggests board members should take a picture to be posted on the wall at El Colegio. |  |
| **Executive Director Report** | -Enrollment is decreasing  -Female enrollment is increasing  -Schools like El Colegio are being targeted for closing due to being considered “self-segregated”  -Eight students in 11th grade have taken the Accuplacer. Six of them are ready for college  -40% of senior class has been accepted to at least one institution of higher education  -Board members should take a survey for World’s Best Workforce  -Gallup Student Poll - 52% of students have hope for the future  -Ms. Norma recommends El Colegio gets together with a Somali High School to create a sense of community  -El Colegio has more students who hold jobs on average compared to the US  -Kristy suggests El Colegio should have a Work-Aid class |  |
| **Elections** | -Thursday - Annual Elections - letter was sent to parents explaining the process for voting |  |

**Notes:**

-December 13th - Rene will need Ann to facilitate board meeting

-Jennifer: email about annual elections & retreat on a Saturday in January? – date will be decided through Doodle

-Rene would like to meet with several members to plan retreat

**Upcoming Meetings:**

November 17, 2016 Elections ALL Board Members MUST be present.

December 13, 2016 (moved to accommodate Winter Break),

January 17, 2017

February 21, 2017

March 21, 2017

April 18, 2017

May 16, 2017

June 20, 2017

July 18, 2017