

**El Colegio
Board Minutes
March 21, 2013**

Board member roster and attendance (term expiration)

X	Norma Garces (ex officio)		Dan Ittner (2014)	X	George Sand (2015)
	Ana Vasquez (2012)	X	Jennifer Godinez (2014)	X	Anne Zukoski (2015)
X	Rodolfo Gutierrez-Montes (2013)	X	Nareida Flores (2014)	X	Krysti Snyder (2015)
X	Alli Shurilla (2013)				

Others present: Chris Brown, Augsburg College; Mike Kramer, consultant to Augsburg; Peter Christianson, EC Academic Director
Meeting called to order: 4:39 pm

Next Board Meeting: Thursday April 18th 4:30-6:00

Topic	Discussion/Actions	Next Steps (If Any)
Opening	<ul style="list-style-type: none"> - George motions to approve new agenda <ul style="list-style-type: none"> o Krysti seconds o All approve o Motion passes 	
Authorizer Update (Chris Brown)	<ul style="list-style-type: none"> - New staff in MDE charter authorizing department <ul style="list-style-type: none"> o Contract needs new signatures - Contract renewal year <ul style="list-style-type: none"> o Contract can be any length- longer contract means more oversight from authorizer - Augsburg met with executive directors - 10% discount for teachers - Consultant hired- available for all schools 	

Topic	Discussion/Actions	Next Steps (If Any)
Minutes	<ul style="list-style-type: none"> - Kyrsti motions to approve minutes from 2/21 <ul style="list-style-type: none"> o Rodolfo seconds o All approve o Motion passes 	
Academic Goals 2013-2014	<ul style="list-style-type: none"> - MCA <ul style="list-style-type: none"> o Math- 0% proficient 2010-2011 (no data 2012) o Reading- no progress - MAP scores range from 0-12+ (grade levels); slightly higher at math than reading <ul style="list-style-type: none"> o 51% ELL - Some success on growth measures <ul style="list-style-type: none"> o Longer kids are here, more growth o Last year grew on ave. 1.5 year - New academic director hired to support teachers and use data <ul style="list-style-type: none"> o Communicate goals to staff o Promote data-driven instruction - Conversation on using data-driven instruction <ul style="list-style-type: none"> o Review data with teachers- Data meetings o Individualized instruction o Support for teachers o Accountability for teachers, ED, AD - Process to determine goals: <ul style="list-style-type: none"> o Kyrsti to attend academic meeting to facilitate discussion with school staff o ED, Kyrsti present recs in April - Prof. development for teachers <ul style="list-style-type: none"> o Retreat in summer? - Board should have monthly academic report featuring data 	<ul style="list-style-type: none"> - Kyrsti will facilitate discussion at academic meeting to develop: <ul style="list-style-type: none"> o Draft goals o Draft professional development plan To be approved at April meeting

Topic	Discussion/Actions	Next Steps (If Any)
HR/Policy/Eval Committee	<ul style="list-style-type: none"> - Research into best practices and recommend procedures/approaches - ED Evaluation <ul style="list-style-type: none"> o Exec committee- input from all board members o Completed by end of May o Gathering research, create tools- committee meeting <ul style="list-style-type: none"> ▪ Bring to full board for comment ▪ Approved process by May 1 o Exec committee implement, complete by June board meeting o Carolyn Garcia (previous board chair) gathering previous documents o Chair communicate with teachers o All motions to approve 2013 ED eval process <ul style="list-style-type: none"> ▪ Kyrsti seconds ▪ All approve ▪ Motion passes - Teacher eval <ul style="list-style-type: none"> o This year: use existing rubric- ED and AD o Committee research and recommend procedures for future <ul style="list-style-type: none"> ▪ Tied to goals ▪ Need prof. development ▪ Process for after school o Presentation to board on QComp process- where in process, deadlines, eval- QComp leads and AD - AD eval <ul style="list-style-type: none"> o ED- process, timeline 	<ul style="list-style-type: none"> - Eval committee to develop process for ED eval-- <ul style="list-style-type: none"> o Update at April meeting o Complete by end of May o Rodolfo follow up with Carolyn - QComp leads to present at April meeting - Norma present process and timeline of AD eval at April meeting
Policy Review	<ul style="list-style-type: none"> - Policy review <ul style="list-style-type: none"> o Continue current process <ul style="list-style-type: none"> ▪ Anne will follow up with board members, ED, Augsburg ▪ Flag issues by April 18 	<ul style="list-style-type: none"> - Anne to continue process Flag issues by April meeting

Topic	Discussion/Actions	Next Steps (If Any)
<i>Announcement</i>	<ul style="list-style-type: none"> - Rodolfo's last board meeting - George motions to thank Rodolfo for service and time. <ul style="list-style-type: none"> o Kyrsti seconds o All approve o Motion passes 	
<i>Finance Committee</i>	<ul style="list-style-type: none"> - On track for expenditures - ADM below budgeted- keep eye on expenditures - Alli motions to approve financial report <ul style="list-style-type: none"> o Ann seconds o All approve o Motion passes 	
<i>Adjournment</i>	<ul style="list-style-type: none"> - Alli motions to adjourn the meeting at 7:15 pm <ul style="list-style-type: none"> o Ann seconds o All approve o Motion passes 	

NEXT MEETING: April 18th, 2013 4:30pm