

**El Colegio
Board Minutes
February 21, 2013**

Board member roster and attendance (term expiration)

X	Norma Garces (ex officio)	X	Dan Ittner (2014)	X	George Sand (2015)
X	Ana Vasquez (2012)		Jennifer Godinez (2014)	X	Anne Zukoski (2015)
X	Rodolfo Gutierrez-Montes (2013)	X	Nareida Flores (2014)		Krysti Snyder (2015)
X	Alli Shurilla (2013)				

Others present: Sheryl McClellan, Augsburg College

Meeting called to order: 4:39 pm

Next Board Meeting: Thursday March 21st 4:30-7:00 (note longer meeting time)

Topic	Discussion/Actions	Next Steps (If Any)
Minutes	<ul style="list-style-type: none"> - Addition to minutes regarding special meeting on 1/29/13 - Anne motions to approve minutes from 1/17/13 meeting with amendment <ul style="list-style-type: none"> o Dan seconds o All approve o Motion passes 	
Authorizer Contract (Sheryl McClellan)	<ul style="list-style-type: none"> - Up for renewal <ul style="list-style-type: none"> o All information and signed contract by June 1 o Need to define goals- academic, non-academic, board o Last year was 1 year contract <ul style="list-style-type: none"> ▪ Will look at data to decide length of next contract ▪ Academic data ▪ Financial picture ▪ Board functioning- Consultant will do board evaluation ▪ Will have solid understanding by mid-April o Academic goals <ul style="list-style-type: none"> ▪ Value added, growth ▪ Can use goals from last year as a base o Goals need to be approved by March board meeting 	<ul style="list-style-type: none"> - Goals to be discussed and approved at March board meeting <ul style="list-style-type: none"> o March meeting will go until 7:00 o Norma will have information on last year's goals and progress 1 week prior

Topic	Discussion/Actions	Next Steps (If Any)
Finances (Financial Committee)	<ul style="list-style-type: none"> - Revenue and expenses on target at ~50% - Received revenue from hold back; lease aid still coming-- might not need to use line of credit <ul style="list-style-type: none"> o Sign of healthy finances if we don't use LOC - Need to increase ADM, retention a concern <ul style="list-style-type: none"> o Current ADM 70; budgeted 75= \$45,000 - Starting to use reserve fund- still healthy, but need to keep in check - Address "-15%" on p. 6- "Purchased Services" under "Secondary Education" - Alli motions to approve financial report <ul style="list-style-type: none"> o Dan seconds o All approve o Motion passes - Need to lease a van- \$30,000 	
Executive Director's Report	<ul style="list-style-type: none"> - Pathways <ul style="list-style-type: none"> o Kickoff April 1- Monday 9-3 @ MDE o Joe Nathan contracted as technical assistance- contentious relationship with EC - Staffing <ul style="list-style-type: none"> o Art teacher leaving- confusion with FMLA o Missy on maternity leave until May o Long term subs o New hire- licensed counselor, bilingual- manages credits for students 	
Board	<ul style="list-style-type: none"> - Conference <ul style="list-style-type: none"> o p. 10 of document from Jennifer- types of strategic plan 	Review documents from conference

Topic	Discussion/Actions	Next Steps (If Any)
<i>Policy Review</i>	<ul style="list-style-type: none">- Everyone will be assigned policies<ul style="list-style-type: none">o Create table of contentso Fill out form	Review policies and fill out forms
<i>Adjournment</i>	<ul style="list-style-type: none">- Dan motions to adjourn the meeting at 6:27 pm<ul style="list-style-type: none">o Alli secondso All approveo Motion passes	

NEXT MEETING: March 21st, 2013 4:30pm