

NOVEMBER

El Colegio Board Minutes

12/02/2014

Present: Norma Garcés, Jennifer Godinez, Mary Fran Werner, Ann Zukoski, Michael Dueñes, Kristine Snyder, Mayra Barrera

Started: 4:35 pm

Topic	Discussion	Votes
Approval of September minutes	No Discussion	Motion to Approve September Minutes Michael Dueñes Mary Fran Seconds Motion Carried
Financial Update	<ul style="list-style-type: none"> • Cash Balance is good at this time. • Grants need to be added to the financial report to better reflect budget. • The Audit finalized 2 weeks ago; we are just waiting on results. • EC also is waiting to receive the Lease Aid • EC is still on the pursuit of Line of credit. There are 3 possible bank options. • Ms. Norma recommended MAP for Nonprofits. • Ms. Norma requested authorization to start the preliminary procedures to have more information on bank options. • The Budget will be conservative in regards to budgeting for 90 ADM's to show a realistic budget EC is working with. • Smaller ADM's makes us more conscious of our budget. • An increase of ADM's will be welcome. • EC will look into seeking an analysis for short and long term capital needs. • The next finance committee meeting will be Tuesday December 8th at 4:30 pm. • TAG's 3 month trial will be over. • Ms. Norma will request an extension of the trial until January. • There are some concerns that need to be addressed and is improved there is a possibly to sign contract with TAG group. • MN Association of Charter Schools membership 2015 will be renewed via monthly installments 	Motion to accept Financial Budget for November. Mary Fran Thomas Ramirez seconds Motion Carried

	•	
Strategic Plan Update	•	
Board Recruitment and Elections	<ul style="list-style-type: none"> • Board Elections are December 16th, 2014 • Term lengths will be evaluated to determine who is up for reelection. • Ms. Norma has a few candidates • All candidates are to meet with Jennifer first before December 12th. • Board Members need to reapply and check Bio's and make any changes to add to the Ballet. • Are there any Board Member Bylaws on requirements and term lengths • There needs to be 2 licensed teachers • 2 student parents • 2 community members • Jennifer will send an email to all teaching staff to offer board member option. • The Board members will briefly meet Dec. 16th at 5:00 pm before the Annual Dinner to discuss any last minute items. 	
Fundraising Committee	<ul style="list-style-type: none"> • Fundraising ideas are: • Contact Chris Garcia to do an event for the new year • By the end of April to highlight our graduating class and ask for donations. • Who are EC supporters? To communicate back to them our progress. • Salsa a la Salsa might hold an Event for EC to get a percentage donated from sales. • EC will hold a Happy Hour with a purpose after Valentine's Day 2015. • Make sure to send Thank You cards to all donators. • Mary Fran and Michael can help write Thank You notes. • Don Lorenzo will be recognized for all his support at the Annual Dinner. • 	
ECCS Building Committee		

<p>ED Report- Academic Report</p>	<ul style="list-style-type: none"> • ADM is at 95.35 • Budget will not be raised to 95 ADM's in order to have a higher one. • Budget will be maintained at 90 ADM's in order to have a safe cap and be able to maintain it there. • Teachers are not reporting attendance properly which causes EC to report higher attendance that there actually is. • Attendance is really important and there are legal issues that EC can encounter in the future. • Thomas has offered more support to teachers. • Friday Meetings have been a success, but there needs to be time for Staff Development Days. • There will be an attendance retreat to go over what absolutely needs to be done and why, the legal issues that may arise and more consequences. • Michael and Kristy will send any information on Bylaws on school attendance. • MAP testing has not been as accurate so Ms. Tamara will be testing all students in reading. • How does EC get the seal of approval for Bilinagual....?? • There are 19 seniors • ACT testing scores came back low. • EC is working on cleaning up all data and improving scores. 	
--	--	--

Started: 4:35 pm

Meeting Adjourned: 6:05 pm

FUTURE MEETING DATES: January 20th, 2015