**NOVEMBER**

**El Colegio Board Minutes**

**11/18/2015**

**Present**: Jennifer Godinez, Josey Landrieu, Heather Rawson, Norma Garces, Ann Zukoski, Michael Dueñes and Thomas Ramirez (Half part)

**Guests:** Matt Wylie (CLA) and Brad Blue from MN Guild

**Started**: 4:47 pm

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| **Topic** | **Discussion** | **Votes** |
| **Approval of October Minutes** | * October Minutes have been tabled to next meeting. |  |
| **Financial Update** | * Where can we cut spending or save some money- Copy, Printing, Office Supplies, * Small amount of copy paper from a sponsor- a big company to donate copy paper * Raise money to match funds * Ask for donations around holidays, graduations, * A fiesta de honor for Maestra Norma |  |
| **Authorizer Updates** | * MN Guild presentation: Brad Blues presented MN Guild and who they are, the application process and how they review EC application. * Process: statute: 124(e)authorizer documents A B C D must be no later than January 29th, 2016 * January Board meeting Review proposed authorizer contracts. * MN Guild has already had site visits * Next step would be an interview to know what matters to you most and what will be measured. * MN Guild contract contains School Identity * Send a letter to Augsburg in the CIA to have that letter be ready ASAP. If we do not receive the report from Augsburg, if we do not receive the report by certain date, we will move forward not held responsible for findings. * Review the contract with Augsburg and do we want to move forward with said goals or how do we want to move forward with these values. * **Norma Authorizer Report** * NEO declined- Hardest to get into * PILLSBURY is being evaluated right now and we are leaning towards them. 15 min to talk to the board Nov. 23rd. * IQS- Sent a letter asking EC to apply. What are EC chances of being with them? Many EdVisions schools are with IQS. Should EC apply? * MN GUILD- likes us and are willing to work with us, but EC needs to look at all the options available. |  |
| **Strategic Plan Update** |  |  |
| **Board Members** | Next Board Meeting December 8th, 2015 |  |
| **HR and Policies Committee** |  |  |
| **Academic Committee** |  |  |
| **Fundraising Committee** |  |  |
| **ECCS Building Committee** | * ECCS meeting on December 7th |  |
| **ED Report- Academic Report** | * Survey was done in June and Jennifer and Ann met in September with Norma. * In May a policy was passed for the executive director review * MACS recommended for this review to be done by March of that school year. * Norma to send out a notice out to staff so that we know where she will be and or if she will be out of the building. * A concern for ED: Burn out. Possibly propose an Executive Director retreat for her during winter break * Norma will be asked to respond to the ED review by December 4th, 2015 * This report will be given to the coach so that she can work and focused on the issues. * This report will be filed away in the binder without the coaching comments |  |

**Meeting Adjourned: 6:22 pm FUTURE MEETING DATES:**

**December 8th, 2015**

**December 15th, 2015**

**January 19th, 2016**

**February 16th, 2016**