

# MARCH

## El Colegio Board Minutes

03/17/2015

**Present:** Norma Garcés, Jennifer Godinez, Michael Dueñes, Ann Zukoski, Roberto de la Riva, Thomas Ramirez, Alejandro Maya and Mayra Barrera

**Guests:** Matt Wylie (CLA)

**Started:** 4:45 pm

Topic	Discussion	Votes
<b>Approval of February Minutes</b>	<ul style="list-style-type: none"> <li>• Bring back policy to discuss and update.</li> <li>• <u>735 fundraising</u></li> </ul>	<p><i>Motion to Approve February Minutes</i></p> <ul style="list-style-type: none"> <li>▪ Thomas Ramirez motions</li> <li>▪ Michael Dueñes Seconds</li> </ul> <p><b>Motion Carried</b></p>
<b>Financial Update</b>	<ul style="list-style-type: none"> <li>• CLA presented the revised budget based on 86 AMD's</li> <li>• Original budget was based on 90 ADM's.</li> <li>• Year-to-date EC financials reflects net income of \$79,701 through January.</li> <li>• Total revenue increase due to grants (Mpls Foundation, Youthprise, Agua's and Cargill) being recognized as they were funds held back from prior years.</li> <li>• El Colegio Cash is strong.</li> <li>• Federal Title and Sped payments being approved in March.</li> <li>• Proposed budgets for programs will be discussed in April and May Financial Committee Meetings.</li> <li>• Any plans for revenue for EC should be discussed in the Financial Committee and to be presented to the board</li> </ul>	<p><i>Motion to approve Revised Budget presented by CLA.</i></p> <ul style="list-style-type: none"> <li>▪ Michael Dueñes Motions</li> <li>▪ Thomas Ramirez Seconds</li> </ul> <p><b>Motion Carried</b></p> <p><i>Motion to make a \$25,000 down payment towards the Line of Credit.</i></p> <ul style="list-style-type: none"> <li>▪ Michael Dueñes Motions</li> <li>▪ Ann Zukoski Seconds</li> </ul> <p><b>Motion Carried</b></p>
<b>Strategic Plan Update</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Board Members</b>	<ul style="list-style-type: none"> <li>• Jennifer will be gone from April 15<sup>th</sup> thru the 23<sup>rd</sup>.</li> <li>• Ann Zukoski will run the April Board Meeting.</li> <li>• Michael Dueñes has requested time off the Board to dedicate his time to his new position, but he will still be an active member and be available to review and approve Accounts Payable and Payroll.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Ann and Norma will connect to do the April board agenda.</li> <li>• Ann is Vice-Chair and when Jennifer is not available, she is in charge to run the board or any official signatures.</li> </ul>	
<b>HR and Policies Committee</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Academic Committee</b>	<ul style="list-style-type: none"> <li>• Norma, Kristy, Deborah Malaga and Katie Torres met to set goals for Authorizer.</li> <li>• El Colegio's biggest challenge is maintaining the same students from October all the way through June.</li> <li>• Students test 3 times a year, how can we arrange testing thought the whole year, instead of testing all month.</li> <li>• Students can opt out of certain state test, but the one they don't need does not have that option. MAP testing is needed.</li> <li>• Reviewed Authorizer Goals. 2 Academic and 2 Non-Academic Goals.</li> <li>• Norma and Jennifer attend a meeting for all schools authorized by Augsburg on March 26<sup>th</sup>.</li> </ul>	<p><i>Motion to adopt Academic and Non-Academic Goals presented today from Academic Committee for Augsburg Authorizer.</i></p> <ul style="list-style-type: none"> <li>▪ Ann Zukoski Motions</li> <li>▪ Thomas Ramirez</li> </ul> <p>Seconds</p> <p><b>Motion Carried</b></p>
<b>Fundraising Committee</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>ECCS Building Committee</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>ED Report- Academic Report</b>	<ul style="list-style-type: none"> <li>• EC is looking into the possibility of renting the Kitchen space.</li> <li>• Norma asked the board for help in proposing to MPS that El Colegio be a Credit Recovery Center.</li> <li>• Norma has requested time for herself; she will be going to Mexico from March 30<sup>th</sup> to April 14<sup>th</sup>.</li> <li>• When Norma is not available Management Team is in charge, but heading the management team is Landon Nelson (Dean of Students)</li> <li>•</li> </ul>	

Started: 4:45 pm

Meeting Adjourned: 6:10 pm

**FUTURE MEETING DATES:**

**April 21, 2015**

**May 19<sup>th</sup>, 2015**

**June 16<sup>th</sup>, 2015**